SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SYED AMMAL ARTS AND SCIENCE COLLEGE

DR.E.M.ABDULLAH NAGAR, DEVIPATTINAM ROAD, KOOTAMPULI, PULLANGUDI (POST)
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Location of the College:

Syed Ammal Arts and Science College is run by the Syed Ammal Educational Trust established by the "Father of Ramanathapuram" Dr. E. M. Abdullah in the name of his beloved mother Syed Ammal. The College is situated in a vast area of about 10 acres on the East coast road between Ramanathapuram and Devipattinam.

Institutional Functioning:

Syed Ammal Arts and Science College is a self financing and Co- educational leading higher education institution Affiliated to Alagappa University Karaikudi. This college was started in the year 2010 with the strength of 310 students. Now the college has the strength of 2758 students with 91 well qualified and experienced teachers. This institution is offering 15 under graduate programmes and 6 post graduate programmes. The college creates an ideal academic atmosphere of intellectual vigor and moral rectitude in which the students may find their academic fulfillment and achieve greatness as eminent citizens. The students are having the opportunity of learning more job-oriented and applied programmes like Fashion Technology and Costume Designing, Visual Communication and Microbiology.

This institution provides higher and Skill-based education to the poor and downtrodden people of this backward district and also creates and disseminates knowledge to the students through unique learning experience for serving the society and also for the betterment of humanity.

Vision

The Vision of the College is to make the rural students as potential and transformative academicians in higher education.

Mission

Generating an enabling environment for academic excellence through quality education. Moulding the rural students into professionally competent, intellectually proficient and employable force through Curricular, Co-curricular and Extra-Curricular activities. Creating globally talented human resources with ethical outlook and moral values, for the larger benefits of the society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. This College is one of the best Co-Education Institutions to provide UG and PG quality education to the poor students of this backward area.

2. This is the only college offering 15 UG and 6 PG programmes to cater the needs of the higher education in the surrounding area.
3. This College has been producing more number of University Ranks than the other affiliated colleges situated in the surrounding area. In the academic year 2018-2019, our college has secured 36 University Ranks.
4. The college is having enough classrooms, well equipped laboratories and ICT enabled classrooms.
5. Transport facilities are provided to all the students coming from remote areas of the district.
6. Latest programmes such as B.Sc. Visual Communication, B.Sc., Microbiology and B.Sc. Fashion Technology and Costume Designing have been introduced in this college in the surrounding area for the betterment of the rural students.

Institutional Weakness

1. Syllabus framing authority is the University.
2. Being a self finance institution financial sources are limited.
3. Being an Affiliated College, Diploma, PG diploma and Certificate programmes may not be introduced.
4. Though the college has introduced well advanced and employable programmes such as Fashion Technology and Costume Designing and Visual Communication, the students of this backward area have not understood the importance of these programmes.
5. Research facilities are limited.

Institutional Opportunity

1. To provide higher education and research attitudes to the poor and rural students of this backward district.
2. The College has introduced many job oriented courses such as Microbiology, Visual Communication and Fashion Technology and Costume Designing.
3. The management of this institution provides special fee concession for meritorious plus two students
4. Well experienced and qualified teachers are working in this institution.
5. Transport facilities are provided by the management to the nook and corner of this district.
6. Encouragement is given to all faculty members for doing research works.
7. Fund is mobilized for organizing Seminars / Conferences / Workshops from the Indian Science Congress Association.
8. This institution provides very good opportunities to the students in various sports activities.

Institutional Challenge

1. Being a self financing institution fund mobilization is not easy.
2. Increasing financial burden to the management for the academic development of the college.
3. Severe academic competition is there due to the entry of many Colleges.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The motto of Syed Ammal Arts and Science College is Education with Discipline. The vision of the college is to make rural students as potential and transformative academicians in higher education. Apart from dealing core subjects, value added and Skill-based courses are also included for ameliorating the efficiency and employability of the students. To inculcate the moral values and the importance of conservation of environment Value Education and Environmental studies are also included in the curriculum. The college is having an Internal Quality Assessment Cell (IQAC) which monitors the effective implementation of the curriculum. All UG and PG programmes are following the semester pattern and Choice Based Credit System (CBCS). Our Students are taking up Internships, Industrial Visits and Field Projects. In order to assess the outcome of the curricula, feedback is received from the Students, Teachers and Alumni.

Teaching-learning and Evaluation

The college offers 15 UG and 6 PG programmes in Arts, Science and Commerce. The admission of students to various programmes is based on merits and reservation norms prescribed by the Tamil Nadu state government and the guidelines given by the Alagappa University. Skilled persons in Sports, differently abled persons are also given priorities in the admission process. The college adopts measures such as student monitoring system, paper presentations and bridge courses. The institution has a continuous assessment by way of conducting Continuous Internal Assessment (CIA), giving assignments and conducting seminars. 25 marks are given for CIA. In order to maintain a cordial academic environment, the institution has established Anti-Ragging committee and Grievance Redressal Cell.

Research, Innovations and Extension

This institution gives utmost importance to carryout research works. The college is providing a conductive atmosphere for doing basic research. The department of microbiology has done a minor research project entitled "Load of Microbial Pollution and portability of Drinking Water". This project is highly useful for creating hygienic awareness to the public. All the faculty members are encouraged to participate and submit Research papers in International, National and State Level Seminars and Conferences. On behalf of our institution, the Department of Microbiology has prepared a report about the innovative and Research works carried out in this institution and sent to the Tamil Nadu government for Green Award. Among the affiliated colleges of Alagappa University, our college is the only college which has sent the report for that award.

The various faculties of this institution have published 13 Research papers in UGC notified journals. The college is having two units of NSS with 200 volunteers. Many Extension and Community Welfare Programmes are carried over by the NSS and YRC units of this college.

Infrastructure and Learning Resources

This college is having all the infrastructure facilities for the educational processes. This institution is having classrooms, laboratories and one English language lab. The college provides technologically enabled learning process, network facilities and well furnished computer laboratories. This institution has a very good library with a reading room for faculty members and students. There is a vast play ground situated in front of the college to avail sports activities. Facilities for physical exercise, indoor and outdoor games are also available in the college. A well equipped conference hall and a spacious auditorium are also available for conducting council meetings, seminars and conferences. The college has installed alternative energy sources such as Solar

Lights and Biogas Plant.

Student Support and Progression

The college is providing a hand book (calendar) which gives all information regarding admission and other support systems available to the students. The academic calendar is hosted in the website of the college. This institution is having total student strength of **1068** boys and **1690** girls belonging SC, BC, OBC and general categories. 91 well qualified and experienced teachers are handling the classes. The college is having a tutorial system. Through this system the students are given counseling in academic and non-academic areas. Bridge courses are conducted to all the first year UG students to enhance the communicative ability in English. The college supports the economically backward students in getting scholarships from the Tamil Nadu government. Apart from this the Syed Ammal Trust also provides financial assistance to the poor and meritorious students to continue their higher education. 274 students are given this monetary support for the last five academic years.

The students of Microbiology are also given many training programmes like Mushroom culture to get self employment opportunities. Bus facilities are provided to all the students to reach the college in time. A spacious and hygienic Canteen is available inside the college premises. A health centre, Xerox facilities are also available for the benefit of the students. Our college is having a RO water plant for providing drinking water to the students. The College is maintaining a hygienic condition in providing Toilet facilities to the students.

Governance, Leadership and Management

This institution has effective, integrated and co-ordinated decision making system of committees. These committees will look after different levels of functioning such as budgeting, scheduling and planning of academic activities. The Vision, Mission and objectives of the college are achieved through efficient management, potential leadership and the best governance. The IQAC of the college under the able guidance of the management and the principal is implementing and evaluating the academic policies. The college has organized 25 International, National and State level Seminars, Conferences and Workshops for the last five years. A feedback from the students, Teachers and Alumni is available in the college in order to receive vital information for the institutional development.

Institutional Values and Best Practices

The students are provided opportunity of studying and writing methods to get good marks in their final examinations. Periodical monthly and model tests are conducted to make them to achieve many university ranks. Every year our college is getting more university ranks. Last year this college produced 36 University ranks and stood first in the Alagappa University. To achieve their academic excellence the students are having the chance of participating in seminars, conferences, workshops and group discussion.

To provide higher education to the poor students, the management of this institution gives fee concession to these students who have got thousand marks and above in the plus two examinations. Since our college is situated in a backward area most of the parents are unable to pay the collage fees fully at the time of admission. Considering their poverty, such parents are allowed to pay fees in three or four installments. Dr.EM.Abdullah and his sons and daughters have been doing this academic service for so many years in our district to up lift the poor students in learning their higher education. Hence Dr.EM.Abdullah and the Syed Ammal Trust will be

remembered by all the students and their parents with full of gratitudes and thanks.

The Department of Microbiology is giving training to the students for Mushroom Culture, in order to create self employment opportunity after the completion of their degree. The same department is also maintaining an herbal garden with rare medicinal plants which are highly useful to the human beings. The institution has initiated more rain water harvesting process and the conserved and stored rain water in a pond situated very near to the college campus is used by the Department of Zoology for culturing fresh water fishes. This college is having a Health Centre for providing preliminary medical treatment to the students, teaching and non teaching staff. The college is having Solid Waste Management System to keep the premises clean. An Eco park with 100 plants is maintained by this institution to make a green campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SYED AMMAL ARTS AND SCIENCE COLLEGE
Address	Dr.E.M.ABDULLAH NAGAR, DEVIPATTINAM ROAD, KOOTAMPULI, PULLANGUDI (POST)
City	RAMANATHAPURAM
State	Tamil Nadu
Pin	623513
Website	www.saasc10.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S.v.s. Amanulla Hameed	04567-293100	9842036497	-	syedammalartscollege@gmail.com
IQAC / CIQA coordinator	A.xavier	-	9786137303	-	saasc.iqac@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

Date of establishment of the college	11-06-2010

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tamil Nadu	Alagappa University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dr.E.M.ABDULLAH NAGAR, DEVIPATTINAM ROAD, KOOTAMPULI, PULLANGUDI (POST)	Rural	10	23822

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Tamil	36	Higher Secondary	Tamil	60	30
UG	BA,English	36	Higher Secondary	English	120	58
UG	BCom,Commerce	36	Higher Secondary	English	132	104
UG	BCom,Commerce With Computer Application	36	Higher Secondary	English	132	129
UG	BBA,Business Administration	36	Higher Secondary	English	120	69
UG	BCA,Computer Application	36	Higher Secondary	English	80	60
UG	BSc,Computer Science	36	Higher Secondary	English	88	80
UG	BSc,Information Technology	36	Higher Secondary	English	80	44
UG	BSc,Mathematics	36	Higher Secondary	English	120	32
UG	BSc,Physics	36	Higher	English	80	32

			Secondary			
UG	BSc,Chemistry	36	Higher Secondary	English	80	34
UG	BSc,Zoology	36	Higher Secondary	English	40	40
UG	BSc,Microbiology	36	Higher Secondary	English	88	79
UG	BSc,Fashion Technology And Costume Designing	36	Higher Secondary	English	33	28
UG	BSc,Visual Communication	36	Higher Secondary	English	25	8
PG	MA,English	24	Bachelor Degree	English	30	14
PG	MCom,Commerce	24	Bachelor Degree	English	30	13
PG	MCom,Commerce With Computer Application	24	Bachelor Degree	English	36	17
PG	MSc,Computer Science	24	Bachelor Degree	English	25	10
PG	MSc,Mathematics	24	Bachelor Degree	English	33	33
PG	MSc,Zoology	24	Bachelor Degree	English	30	3

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				105
Recruited	0	0	0	0	0	0	0	0	42	49	0	91
Yet to Recruit				0				0				14

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	12	9	0	21
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	1	5	0	6
Yet to Recruit				2

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	12	6	0	18
M.Phil.	0	0	0	0	0	0	25	28	0	53
PG	0	0	0	0	0	0	4	16	0	20

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	372	0	0	0	372
	Female	455	0	0	0	455
	Others	0	0	0	0	0
PG	Male	18	0	0	0	18
	Female	72	0	0	0	72
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	26	44	34	49
	Female	61	75	75	68
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	206	246	314	333
	Female	383	484	587	575
	Others	0	0	0	0
General	Male	0	3	0	1
	Female	3	2	2	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		679	854	1012	1030

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
457	440	411	359	312

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
20	19	19	17	12

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2706	2401	2029	1854	1794

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1373	1294	1068	921	728

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
825	623	575	605	554

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
103	112	103	88	78

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
103	112	103	88	78

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 61

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
267.75	239.71	180.6	203.84	158.97

4.3

Number of Computers

Response: 216

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The principle motto of the Syed Ammal Arts and Science College is to provide higher education with discipline. The College has established an IQAC. The prime function of the IQAC is to implement the curriculum effectively. The curriculum is designed and prescribed by the Alagappa University. The college has **15** UG and **6** PG programmes and all the programmes follow the semester pattern and **Choice Based Credit System**. Along with core subjects non-major, skill-based and choice based electives are available. The subject knowledge and skill development of the students are enhanced with the effective implementation of extra and co-curricular activities of all the faculties. The understanding of the syllabus by the students is monitored through the CIA tests, Assignments and Seminars. In order to deliver the syllabus effectively modern teaching aids are used.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Every year the college prepares the academic calendar. The calendar gives all the details of academic functioning. The date of reopening of the college, commencement of classes and the holidays are noted in the calendar. According to the pattern of Alagappa University, an academic year is having **Two Semesters** and each semester is consisting of 90 working days. Academic planning of the institution is strictly adhered to the university pattern. With the able guidance of the Principal and the HODs the syllabi are distributed to the members of the concerned department. They have to complete the syllabus within the stipulated period. Before the commencement of the semester examination, the internal examinations will be conducted. The principal convenes a meeting with all HODs and IQAC members to decide the dates and time table of the internal examinations. All the subject handling teachers are asked to prepare question papers for conducting the internal examinations. The time table and the dates of examinations according to the college calendar are properly informed to the students of various departments through notice board. Usually the first internal examination will be conducted in the month of July.

The question papers prepared by the faculty members will be verified by the heads of department in relation with the university pattern and also the allotment of marks for each section of the question paper.

The valued answer papers will be issued to the students and if there will be any correction that will be done by the concerned staff member. The internal assessment marks are given to the students purely based on the performance of the students and is absolutely transparent. The marks obtained by the students are displayed in the departmental notice board. Model examinations are conducted after completing the syllabus. The seminars and workshops are periodically conducted by all the departments and also through startup cell. These seminars and workshops are creating very good opportunity to the students to develop their academic enrichment.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

 1. **Academic council/BoS of Affiliating university**
 2. **Setting of question papers for UG/PG programs**
 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
 4. **Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 20

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.29

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
39	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

All the students of various faculties are studying **Environmental studies** in their syllabus. This will create a very good awareness about the environment to the students. In the Curriculum, Value Education has been included in order to understand the **Human Values**. In the Curriculum of B.Com Programme, students are studying the **Professional Ethics** of Auditors. Similarly, in the curriculum of BA English Programme, the importance of women in creative writing in literary and social aspects.

To establish a Clean and Green environment, every year inside the college campus many saplings are planted. An herbal garden with 20 medicinal plants is maintained by the microbiology department. The college has two NSS units which conduct many environmental awareness programs. The programs conducted by the NSS are creating the social responsibility and commitment of the students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.22

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	5	5	3	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.22

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 6

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document	
URL for stakeholder feedback report	[View Document](#)	

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: D. Feedback collected

File Description	Document	
Upload any additional information	[View Document](#)	
URL for feedback report	[View Document](#)	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 79.27

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1030	1012	854	679	651

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1373	1294	1068	921	728

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 59.1

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
791	759	640	537	444

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The College gives more importance to the advanced and slow learners by providing weekly tests in order to improve their performance in the University Examinations. Students of all the departments are given opportunities for participating in the Conferences, Seminars, Workshops and Intercollegiate Competitions. The College also provides Co- curricular and Extracurricular activities to uplift their personality and potentiality.

Students after the admission into the first year, in order to improve the English language of the entire undergraduate first year students the Bridge Course is being conducted. From the academic performance of the students, they are indentified as advanced and slow learners. The advanced learners are motivated to score highest marks and University ranks.

File Description	Document
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 26:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Recently, the Alagappa University has started a start-up cell in all the affiliated colleges. This College has also established the start-up cell in all the Faculties. Every faculty is conducting student seminars and group discussions for developing their expressive and oratory capacity and skill. Apart from common classroom teaching methods, LCD projectors are used to explain the concepts of the subject matters. Students interactions are considered very important to enhance the ability of understanding of the students. All the faculties are conducting seminars and workshops periodically. Based on the curriculum, projects are carried over by the concerned faculty students to develop their interest in research works. Chemistry

and Microbiology students are having the opportunity of visiting many industries in order to develop their talents in practical aspects. The students of Zoology are visiting research institution such as Central Marine Fisheries and Research Institute (CMFRI) to know more about marine culture of ornamental fishes. The college is having a Student Counseling Centre and a Placement Cell which give proper direction to the outgoing students to get employment opportunities in future. A healthy and positive academic atmosphere always persists in our campus through an amiable and cordial relationship between teachers and students. Physics, Chemistry and Zoology have jointly conducted a Science Exhibition for the betterment of school students. The students of Visual Communication are undergoing Internship training to other institutions.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In order to enhance the learning process of the students, the ICT mode of teaching methods are followed. Staff members of this College have been utilizing the ICT enabled classroom for the effective delivery of the syllabus. One smart room and three LCD projector based classrooms have been established in the Old and New building of this Institution. The College has a well equipped Conference hall with ICT tools. This methodology of teaching is enhancing the observation and understanding capability of the students. The college conducts National and State level Seminars, Conferences and Workshops in the Conference Hall which has been equipped with LCD projector facility.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 28:1

2.3.3.1 Number of mentors

Response: 98

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 15.55

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	21	17	13	08

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 1.73

2.4.3.1 **Total experience of full-time teachers**

Response: 178

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

This college has a Tutorial System of Internal Assessment in all the academic functions. A particular staff is nominated for a group of students. The student performance is continuously evaluated. Internal examinations and University Model Examination are regularly conducted in a semester.

The students are informed about the unitized syllabus, the pattern of University Questions and the allotment of marks for each question from the beginning of the semester. They are also informed about the method of evaluation and the allotment of marks for external (University) valuation and internal (Continuous Internal Assessment) assessments. The internal marks are given to the students based on their performance in the examinations. There is an absolute transparency adhered in allotting internal marks. Every semester, the parents teachers meeting is conducted to inform the poor performance of the students and also to get their suggestions to improve the learning potency of the students. After evaluating the academic record, the poor performers will be asked to go to the counseling centre where they are given better counseling.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

College level:

The college conducts two Internal and one Model examinations. According to the University pattern, the question papers are prepared by the concerned staff of all the departments. After conducting the tests, the papers are valued by the concerned staff member. The valued papers are given to the students. If any

student demands for more marks for his right answer it may be considered. Then after, the marks are entered in the internal assessment mark register by the tutor concerned. If there is any problem in the internal examination, it is solved within two days.

University level:

The University is conducting the semester examinations on the month of November and April every year. After the university examination is over, the paper valuation is conducted. In the university examinations if a student is not satisfied with the valuation of the examiner, he can apply for re-evaluation within fifteen days from the date of the publication of results. A student can also apply for the photocopy of his/her answer paper and get it revalued. Revaluation is not applicable for practical examinations and project works. Sports students are given special permission for writing their University examination as per university norms.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Tamil

To produce a better and excellent graduates in the field of Tamil literature. To preserve literature and to understand the importance of Tamil Culture.

English

To prepare the students of English to obtain the supreme goal of getting international standards in English. To ensure the Phonetic emphasis, vocabulary and expression of abstract ideas.

BBA

To provide an excellent knowledge in business and administration through the dynamic curriculum and proper emphasis. To produce the potential and competent graduates to serve for the betterment of business community.

B.Com

To identify the problems of trading practices, marketing and communication, accounting in traditional ways and introduction of modern ways and finding out their effectiveness. To produce competent persons in commerce education. To promote training and development opportunities to suit with the global fluctuations.

B.Com CA

To inculcate the various concepts on commerce subjects and their opportunities.To make them more competent persons in getting employment in the transforming environment of IT and commerce sectors.

Computer Science

Providing quality and competent persons in the field of Computer Science. Preparing the students as very good academicians, researchers and internationally recognized scientists to face the challenges and applying their potential knowledge in social commitments.

BCA

To contribute to the society through excellence in scientific and knowledge based education utilizing the potential of computer applications with a deep passion for wisdom, culture and values.

B.Sc Information Technology

To inculcate the students with latest skill and knowledge to face the challenges in future and also to develop their technical ability to get employment opportunities.

Mathematics

Educating the students with international standard of mathematical knowledge in order to carryout advanced researches for making new mathematical models to develop their analytical and logical thinking.

Physics

To inculcate the basic and modern development of physical sciences to the students. To understand the energy problems, identifying existing energy resources to locate potential and viable alternative resources and atmospheric studies.

Chemistry

Main aim of this department is to provide and enrich the basic knowledge of chemical sciences to the students. By way of collaborating with chemical industries the students are involved in practical and research works for the betterment of the society.

Zoology

To impart Zoological knowledge to the students to improve and inculcate the contemporary knowledge of life sciences. To develop the ethical values among the students through good and scientific educational processes. To develop academic excellence and research attitudes among students.

Microbiology

To provide better teaching, training, diagnostic laboratory services and research activities. Enhancing collaborations and academic links with other organizations of higher academic bodies and industries. To provide innovative researches appropriate to the local needs.

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Visual Communication

Aims to develop easy access to the new media towards social development and to train them to utilize the innovative esthetics of presentations to the world class.

Fashion Technology and Costume Designing

The department of Fashion Technology and Costume Designing aims to produce for the garment industry through strong emphasis creativity and technical expertise graduates with global competence.

File Description	Document
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The main goal of this institution is to implement effectively the various courses and attain better results for the welfare of the student community. For this purpose the college is having many evaluating methods.

The college regularly conducts Internal and Model tests. The syllabus framed by the university is strictly implemented by designing many teaching methodologies such as chalk and talk, power point presentation and ICT mode of teaching. Every department is analyzing the performance of the students after conducting the internal tests. The mentors of the department actually evaluate the performance of each student. Based on the evaluation, the teacher will modify his way of communication for the better understanding of the students. The weaker students will be provided with special and remedial coaching. The Programme Outcomes will be maintained by every faculty by preparing the particulars of alumni and their present employment position and the status of higher education. The college has a system of continuous assessment by way of getting feedback from the students, Alumni to get suggestions for the improvement of teaching learning process and outcomes of each course. The students are given assignments, quiz programmes, seminars as the means for the continuous internal evaluation. Further to attain the course outcomes, opportunities are given to the students for skill development, field work internship and project work.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 82.44

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
809	475	450	482	418

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
816	613	565	601	552

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.48

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document]

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0.97

3.1.2.1 **Number of teachers recognized as research guides**

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
20	19	19	17	12

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Our College has a tutorial system in all the faculties. Through which the students are motivated to attain academic excellence. NSS and Rotaract Club of our College play a major role in creating many awareness programmes such as eradication of illiteracy, environmental protection and tree planting. The students also have been created awareness about the ill effects of using narcotics. This Institution has many committees in order to promote the mental attitudes of our students. Periodical meetings convened by these committees will create opportunities for the students to interact with the teachers and also to maintain a cordial atmosphere inside the campus. To get employment opportunities, the college student counseling centre plays a major role in preparing the students to face the competitive examinations. Many students of different faculties are attending special coaching classes organized by the Alagappa University. The department of computer science is giving training programmes to school studets for enhancing their computer knowledge.

File Description	Document
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 25

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
12	08	04	01	0

File Description	Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 1

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.13

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
11	02	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.46

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
16	26	02	01	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college has two NSS Units. Social Welfare Programmes such as blood donation camps, construction of village roads, and eradication of illiteracy are conducted every year. AIDS awareness and dengue awareness programmes are conducted by NSS officers. Two students of our college have attended the mock parliament held in New Delhi. In the curriculum of Alagappa University, value education has been included as a part of the syllabus, for the development of ethical values of the students. For getting employment opportunities in future, the placement cell and the student counseling center play a very prominent role in giving information about the employment opportunities. These cells are helping the students to undergo coaching classes to enrich their general knowledge in order to participate in the competitive examinations.

Students of this college are given prime importance in sports. Our students have participated and achieved many medals and trophies in the intercollegiate, Zonal and University level competitions. Very good infrastructure facilities are available for the sport activities. The students of the department of the zoology

have participated in the coastal cleaning work to make pollution free environment. The Department of Computer science has conducted a computer literacy programme for the welfare of the Orphanage students.

File Description	Document
Upload any additional information	[View Document]

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 4

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	1	1

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]
Any additional information	[View Document]

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 13

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
09	0	1	1	2

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 3.16

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
10	0	43	63	178

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

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File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 3

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	0	0	01

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

This college has been provided with well equipped infrastructure facilities. In a higher education institution, in order to implement all the academic processes effectively the establishments of infrastructure facilities are the utmost important. The college has 60 classrooms, 10 laboratories with sophisticated instruments. The English department is provided with a well equipped language lab. The B. Com (CA) department also has a computer laboratory. All the departments have been provided Computers with Internet facilities. There is a general library which caters the academic needs of the staff and students.

All the departments are having their own departmental library for the use of the staff and their students. Every year the college allocates funds for the purchase of new books to the general library and for all the departmental libraries.

This college is equipped with ICT enabled classrooms and conference hall. This institution is also having a vast play ground with all the facilities for Indoor and Outdoor games

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Syed Ammal Arts and Science College has a very big play ground with all the infrastructure facilities for sports and games. The college provides indoor and outdoor games. Indoor games such as carom and chess, outdoor games such as cricket, Kabadi, foot ball, volley ball, basket ball and badminton are regularly practiced by the sports students**.** All the students of various faculties are celebrating cultural festivals by conducting competitions like rangoli, preparation of food items dance programmes and solo songs.

The college organizes many cultural activities in Pongal festival and college day celebrations. Every year all the faculties and their students and staff are celebrating Pongal festival in front of the college. On that day many cultural competitions like dancing, rope pulling and gummy are performed by the students. The winners will be given prizes and certificates.

The computer science department is organizing yoga programmes for students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 8.2

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 81.63

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
226.75	192.39	127.34	175.98	137.3

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

This institution is having a well equipped library. It has been constructed with an area of 1800 sq.ft and situated in the Second floor of the New building. The Library is provided with 7686 books. Periodicals and journals are numbering about 90. The Library is having a vast reading room for both students and staff members. Daily Newspapers and weekly magazines are available for the students and staff to know the current affairs. Issue of Books to the students and the staff is manually done by the Librarian. Students are allowed to keep books for two weeks from the date of issue.

File Description	Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 5.86

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
9.86	7.54	5.64	4.36	1.88

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<u>View Document</u>
Audited statements of accounts	<u>View Document</u>
Any additional information	<u>View Document</u>

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 1.07

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 30

File Description	Document
Details of library usage by teachers and students	<u>View Document</u>
Any additional information	<u>View Document</u>

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Institution has provided IT facilities in the campus. The internet connection is obtained from ICOM Wireless Technologies (OPC) Private Limited. All the departments of the College and Office are provided with computers with internet connection and printers. The English Language Laboratory is having 31 computers and all of them are provided with Internet facilities. Also, the Department of Visual Communication laboratory is fully provided with internet facilities. 216 computers are available in various faculties of our College. Computer orientation programmes are also organized for the betterment of staff members. All the students are having laptop computers given by the Tamil Nadu Government.

File Description	Document
Upload any additional information	<u>View Document</u>

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 13:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
267.75	239.71	180.6	203.84	158.97

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The academic council of the college periodically convenes meetings to discuss the enrichment of infrastructure facilities of the college. The principal will get the requirements of each and every department

and take appropriate action to fulfill the requirements of every faculty. For the enrichment of general library the management has allotted considerable fund for the purchase of new books. The library has been extended with separate reading rooms for the staff and students.

The departmental laboratories are equipped every year with sophisticated equipments and necessary chemicals for conducting practicals. This year many computers are purchased and distributed to all the departments. Many departments were provided with printer for easing their academic works. Every year the sports activities such as cricket, volley ball, throw ball, badminton and kabadi competitions are conducted after proper training.The college provides facilities for the other college students to undertake sports activities.

In each and every computer lab, a system manager or a lab assistant has been appointed to maintain the computer system. Our management maintains a very good mechanism in providing facilities for conducting TNPSC and Police selection examinations. There is a mechanism existing in our college to record the departmental particulars and staff profiles regularly in the computer of the concerned department.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 9.35

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
211	245	203	176	166

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 2.62

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
41	54	87	47	45

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

> 1. **Soft skills**
> 2. **Language and communication skills**
> 3. **Life skills (Yoga, physical fitness, health and hygiene)**
> 4. **ICT/computing skills**

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

> 1. **Implementation of guidelines of statutory/regulatory bodies**
> 2. **Organisation wide awareness and undertakings on policies with zero tolerance**
> 3. **Mechanisms for submission of online/offline students' grievances**
> 4. **Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.27

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	04	04	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 50.3

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 415

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg:**

IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

This college has constituted a student council. Every academic year a chairman, secretary, vice chairman and joint secretary are nominated based on their academic performance. All the functions of the college such as College day function, Sports day and Cultural functions are organized by the student Council. A special fee is collected from all the students every year to meet out the expenditure of the functions organized by the student council. Apart from that all the activities, the co curricular and extracurricular activities are also conducted with the support and advice of this student council. The student council is playing a vital role in the successful conduct of the national and international seminars and workshops. The student's council is highly cooperative and helpful with the staff and the college administration in maintaining the discipline, dress code and the character development of the students of this institution.

Meetings: The principal is the president of this student council. He periodically convenes the student council meetings. All the members of the student council will give their suggestions and feedback for the improvement of the academic processes. The problems regarding with the departments and with the administration of the college will also be discussed in order to find out the solutions. The student's representative will also participate in the meetings regularly. After the meetings, the decision taken by the student council and the future plans of the principal and the HODs will be conveyed to the concerned student representatives of the department.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
04	03	02	0	0

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

An alumni association was started in our college in the year 2019. The old students who studied from 2013 to 2020 registered their names in the alumni association. The strength of the alumni members are nearly 2200. The patron of this association is Mr. A. Chelladurai Abdullah, Correspondent of this college. Principal Dr. A.V.S. Amanullah Hameed is the president, M.A. Nabrose khan from computer Science and Ms. Jansi rani from Physics Department were elected as vice presidents of this association. Mr. Jayamoorthy, from the department of Mathematics and Mr. Sheik Ayaz Ahamed from the department of English were elected as joint secretaries. Mr. Mohamed Nizofer is acting as the treasurer of this Alumni Association. Eleven members were elected to execute better service for the association. The first meeting was conducted in the year 2020. The Alumni members have acted as resource persons in the meetings conducted by many departments and delivered lectures for the betterment of students. Alumni association is also giving financial assistance to the poor students who are unable to pay their college fees.

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

To produce the Rural Students as a potential and transformative academician in higher education.

Mission:

Generating an enabling environment for academic excellence through quality education. Moulding rural students into professionally competent and intellectually proficient employable force through curricular, co-curricular and extra-curricular activities. Creating globally talented human resources with ethical outlook and moral values, for the larger benefits of the society.

All the academic planning and activities are initiated by the management, the Principal, Heads of the Departments and the co-ordinators of the various committees. The Institution has well organized academic and administrative cooperation and coordination. Periodically, the Management of the college convenes meeting and discusses the various steps to be taken in order to maintain the quality of education. Principal is the head of the institution. He will advise and give valuable guidance to the HODs of various faculties. The Principal will convene HODs meeting and get the ideas for the various aspects such as maintenance of Discipline, conducting examination and evaluation.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college has an academic council. The principal is the head of the academic council and all the HODs are the members. There is also a students' council established in our college. The college management is always acting as the academic advisory authority for implementing all the academic programmes. Students related decisions will be taken after getting the opinions of the students' council. From the beginning of the academic year the council will provide an academic scheme to be followed.

The principal will conduct council meeting every month to decide the course of academic processes. If necessary, the principal will also convene a general body meeting to discuss the major issues related to the

implementation of syllabus pattern and the university examination. HODs are also conducting periodically the department meetings in order to discuss about the completion of syllabus, maintenance of discipline and conducting internal and model examinations.

Organizational structure governing body administrative set up and functions of various bodies grievance redressal

The principal after the acceptance of the suggestions of the academic council various committees are constituted in the college. The heads of the faculties are monitoring the overall curricular and extracurricular activities.

The college has constituted an IQAC with a co-ordinator. In order to initiate the social welfare programmes Rotaract Club and NSS units are functioning. Anti-ragging committee has been organized with a co-ordinator and members of all the HOD's to prevent the misbehaviors of the students. A complaint box was installed to receive any complaint from the female students and teachers. A grievance redressal cell is functioning for the welfare of students.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic developments:

Being a self-financing institution, this college functions as per the advice and financial support of the Syed Ammal Trust and Management. The academic activities are carried over by the HODs and the staff members with the direction of principal. Various committees are formed to assist the academic processes. IQAC, NSS, Library committee and discipline committee are doing their better service in ameliorating the academic activities. HODs are convening meetings to discuss the overall performances of the various faculties. To get excellence in teaching methodologies the faculty members are allowed to participate in the State and National level conferences and workshops.

The staff members are motivated to develop their skill and academic excellence in doing projects and research works in their concerned field. They are also encouraged to publish papers in reputed journals. The management is also financially supporting the persons who are doing research. The grievances of students will be solved immediately by the student counseling centre and also the tutor of their department. Every department is having a tutorial system to assess the academic performance and also to solve the problems of the students.

The students are provided with the opportunity of visiting the industries as well as interacting with stakeholders. Feedback from Students, Teachers and Alumni are regularly received in order to improve the

quality of teaching and functioning of the faculties.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college is run by the Syed Ammal Trust. All the academic planning and activities are initiated by the management, the principal, the HODs and the Co-ordinators of the various committees. This institution has well organized academic and administrative cooperation and co-ordination. Periodically the management of college convenes meetings and discusses the various steps to be taken in order to maintain the quality of education in this institution. Principal is the head of the institution. He will advice and give valuable guidance to the HODs of various faculties. He will give instructions to the administrative head also. The principal will convene HODs meeting and get the ideas for the various aspects such as maintenance of discipline, conducting examinations and evaluation. Always there exists an amiable and well Co-ordination between the academic and administrative activities. All the HODs are responsible for under taking their academic and administrative works. The college has an evaluating method for the performance of teachers, in the field of teaching, doing research and extension activities.

The management is the authority for appointing the staff members of various faculties. The appointed staff should join duty in the prescribed date. After joining duty they have to follow the service rules of the management.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	<u>View Document</u>

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college provides free bus service to all the teaching and non teaching staff members. EPF facility is available for teachers. ON DUTY is given to those teachers who attend seminars, conferences and workshop in other colleges. The teachers who are attending seminars, Workshops and Conferences are provided with Financial assistance by the management. Non teaching staff members who are in immediate need of money can avail loans from the management and the amount of loan will be deducted from their salary with four or five installments. Heath Care Centre is available in our college campus for the preliminary medical consultation and treatment.

File Description	Document
Upload any additional information	<u>View Document</u>

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<u>View Document</u>

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
04	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 1.36

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
07	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

There is no Performance Appraisal System in the college. But, continuous academic performance of a faculty member will be considered for the annual increment. The academic performances include

efficiency in handling classes, evaluation and participation in publishing research papers in the reputed journals. The Management gives more importance for a staff member in updating his academic knowledge and attending national, international seminars and conferences. The staff members should also involve themselves as a board of study member in the curricular development. Question paper setting and attending paper valuations are the other important activities to be considered for the annual increment of the staff members. The management is continuously advising the staff members to register for the Doctoral programme for becoming to be qualified. The non teaching staff members are also given annual increment based on their efficiency in executing their works. The management wants the non teaching staff to exercise their duty with ethical sense.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal and external financial audits are done regularly. Daily accounts are maintained and reconciliation of daily accounts is done by the local Auditor nominated by the management and he regularly verifies all the accounts maintained by the Administrative Officer. Acquisition and maintenance of capital assets are taken care by the Management directly based on the recommendations made by the Head of the Institution. A consolidated statement of accounts with receipts and payments and details of deficit or surplus of the budget is submitted to the Trust office. External audit for the institution is done by Mr. M. Parani Rajan, Chartered Accountant CAI MEMBER (M.No.218561). Income tax returns are filed by the auditor.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Being a self financing institution, no financial assistance will be given by the government for administrative and academic purposes, Syed Ammal Trust will allocate fund to the College for maintaining administrative, academic and other activities of the college. The second main source of Income is the fees collected from the students. The fees collected from the students are utilized for salaries of the teaching and non teaching staff. The infrastructure facilities provided for conducting Police selection examinations and TNPSC examinations will make the institution to get additional income that can also be utilized for the development of the college. For conducting conferences and seminars, our college is getting funds from the Indian Science Congress Association Chennai Chapter.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

As per the guidelines of NAAC this college has established an Internal Quality Assurance Cell. IQAC has been constituted with a co-ordinator and all HODs as members. The quality and other academic performances of the different faculties are periodically monitored by the IQAC. Monthly and internal tests are regularly conducted. All the faculties are advised to organize state level, national level seminars by inviting eminent resource persons. PTA meetings will be conducted to inform the academic performance of the students to the parents. The academic performances are continuously assessed by the IQAC and the tutorial system of the concerned department. The teachers have been provided the opportunity to participate in the refresher and orientation courses for updating their subject knowledge. Advanced teaching technology such as power point presentation is also followed. Many faculties are providing opportunity to the students to carryout research projects. The management and the principal are periodically checking the attendance of the students and taking positive steps to avoid more number of absentees. Students who have got 100% attendance are appreciated and awarded prizes.

Due to the positive and constructive steps taken by the IQAC the academic performance of our students are better than before. Our students have secured 26 ranks during the year 2017-2018. But during the academic

year 2018-2019 they have secured 36 ranks in the Alagappa University.

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

This college has an Internal Quality Assurance Cell. It plays a key role in reviewing the quality of teaching and the course out comes periodically. The IQAC co-ordinator and the members are regularly assessing and reviewing the development of academic and administrative activities of the institution. Quality initiatives and starting of new PG and UG Programmes for the academic need of the students are reviewed every year.

The college was started in the year 2010 with 10 undergraduate Programmes. After three years there was a need for the conventional PG Programmes like M.Sc Mathematics and M.A. English. These two PG Programmes were started after getting affiliation from the Alagappa University. In the academic year 2016 – 2017 M.Com (CA) programme was started. In order to provide employment opportunities for the students of this backward area, B.Sc Microbiology & B.Sc Zoology degree Programmes were started. All the departments have organized seminars and conferences for the development and research attitudes of the students. One more NSS unit was started with the already existing one. The two NSS units conducted many community oriented programs. To enhance the quality of learning in English bridge course and remedial classes are conducted. Soft skill and spoken English classes are also conducted regularly to update the knowledge of the students. In the academic year 2017 – 2018 two new Programmes such as B.Sc Visual Communication and B.Sc Fashion Technology and Costume Designing were started in order to create employment opportunities to the students of this backward area. In the year 2019-2020, M.Sc Zoology programme was started due to the high demand of the local Undergraduate students. Extension of Library was made with more books and Journals. Many national and state level conferences were conducted for the betterment of student community. More number of tree saplings were planted to make the institution a green campus. A well equipped conference hall and a very big auditorium have been constructed for conducting seminars, conferences and other academic activities. Bus facilities are provided to the nook and corner of the district with concessional transport fees. In the year 2019 - 2020 an Alumni association was started and a meeting was held.

File Description	Document
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document]()
Upload any additional information	[View Document]()

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college provides more opportunity for the women students to continue their higher education. Most of the University ranks are achieved by the girl students. The poor girl students are financially supported by the management. The college also gives importance in giving admission to the students belonging to the categories of physically challenged, economically weaker sections. The management gives more attention to avoid student dropouts.

If any dropout is oriented with financial problem, the management provides the financial support to continue her education. CCTV cameras have been installed in the entire college campus to give safety and security of the women students and staff. There is a Student's Counseling Centre. The main aim of the center is to sensitise and create the necessity of treating opposite sex with respect and also to consider their rights and privileges of the women. There is also a Women's Empowerment Cell with a Co-ordinator to solve the problems of the women student and staff.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The solid wastes are collected and are put into appropriate dustbins provided in each and every class rooms. Many big dustbins are also placed in and around the college campus. Through NSS and Rotaract Club the student volunteers are advising the students not to throw waste materials anywhere else. Every day the solid wastes are collected and separated as decomposable and non- decomposable. The decomposable wastes are put into large bits and after that the bits are closed for decomposition. Later the decomposed materials are used as fertilizers. This college is having MoU with an IT company of Ramanathapuram for e-waste management. No hazardous chemicals are used in the Chemistry, Zoology and Microbiology Departments.

File Description	Document
Any other relevant information	[View Document](#)
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college provides a cordial and amiable academic atmosphere inside the campus. The students belonging to different communities and religions are studying in this institution. There always exists a friendly and mutual understanding between the teachers and the students. The college is having a Student's

academic council for the welfare of students and also to get their suggestions to improve the teaching processes. The poor students are provided with financial assistance by the college management and also with the state government scholarships. These financial supports uplift their socio economic development. Value education has been included in the syllabus and it deals about the importance of human values. This knowledge will make the students to forget the communal and religious differences. The teachers and students are conducting certain socially relevant programmes for the betterment of the society. This will develop the student's responsibility, creativity and organizing capacity of the students and will also make the students to face any challenges in their future life.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

This institution is taking keen interest in producing students with physical competence and social responsibility. In order to enhance these qualities the NSS and YRC of this institution are conducting many socially relevant programmes for the betterment of the society. The two units of our NSS have conducted many programmes like eye donation, awareness rally, blood donation and cleaning programmes. Swatch Bharath Campaign was conducted in the months of October and April every year. More than 300 students participated in the activities. The NSS of our college in collaboration with the Health Department of Ramanathapuram conducted leprosy awareness programmes.

The YRC and the NSS of our college have conducted many community oriented programmes like Antidrug awareness and First Aid awareness programmes. The college is having a permanent Antiragging committee and this committee is taking many vital steps in preventing the habit of ragging inside the college campus. The students of the college have helped in many ways in the preparation of voters list. In order to have a green and clean environment for the better living, our college NSS units are taking active steps in planting tree saplings in our college campus and in some village areas. To create the importance of women in the society, "Ladies Marathon" was conducted by our NSS unit. Female students of this college participated in AIDS awareness programmes through NSS units for the betterment of village folk. The college has conducted two programmes with the help of NSS students for cleaning the coastal area and also the Ariyaman beach which is a famous tourist centre.

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college celebrates every year Independence Day and republic day on 15TH August and January 26th respectively. On that day all the students are asked to assemble before the college campus and the principal will hoist the national flag. All the staff and students will salute our national flag and sing the patriotic songs. Students and teachers will give speeches in connection with the history of freedom struggle and our great national leaders who have dedicated their lives in the freedom struggle. In this institution, Pongal festival is celebrated as "Samathuva Pongal" in order to denote equality and brotherhood among students.

The college gives more importance in celebrating Women's day. This function is celebrated on 8th March every year. Women students will actively take part in giving dynamic speeches on the empowerment of women in all the fields. Women personalities are invited as resource persons to speak about the upliftment of women in education and also in other important fields. In order to create academic awareness and research attitudes among students the birthday of our eminent space scientist Dr. A. P. J. Abdulkalam is celebrated every year in our college. Similarly our former president and philosopher, Dr. Radhakrishnan's birthday is celebrated. Yoga Day is celebrated on 21st June every year.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. **Title of the practice**

Student Rank and Enroll practices, Mushroom culture, Fish farming, Eco park formation, Health Care Centre, Solid Waste Management, Herbal Garden.

1. **Objective of the practice**

- To provide skill-based and quality higher education to the poor and downtrodden people of this locality.
- To produce highly skilled and academically competent persons to face the challenges of the future generations.

3.**The practices**

The main objective of the institution is to provide quality and skill based higher education to the poor and downtrodden students of this backward district. The heads of the various faculties and their staff members are focusing and enhancing their teaching methodologies to uplift the subject knowledge of the students for getting distinction and awards in the university examinations. The students are provided opportunity of studying and writing methods to get good marks in their final examinations. Periodical monthly and model tests are conducted to make them to achieve many university ranks. Every year our college is getting more university ranks. Last year our college got 36 university ranks and stood first in the Alagappa University. To achieve their academic excellence the students are having the chance of participating in seminars, conferences, workshops and group discussion.

 To provide higher education to the poor students, the management of this institution gives fee concession to these students who have got thousand marks and above in the plus two examinations. Since our college is situated in a backward area most of the parents are unable to pay the collage fees fully at the time of admission. Considering their poverty, such parents are allowed to pay fees in three or four installments. Thousands of poor students are benefitted and finished their degrees and post graduate degrees with distinction.

Since our institution is a self financing one there is no possibility of getting financial assistance either from the government or from private sources. Even though for the betterment of poor and downtrodden students, the financial burden has been individually faced by the management. Many poor students who have finished their higher education from their institution have occupied a very good position in their life. Dr.EM.Abdullah and his sons and daughters have been doing this academic service for so many years in our district to up lift the poor students in learning their higher education. Hence Dr.EM.Abdullah and the Syed Ammal Trust will be remembered by all the students and their parents with full of gratitudes and thanks.

The Department of Microbiology is giving training to the students for Mushroom Culture, in order to create self employment opportunity after the completion of their degree. The same department is also maintaining an herbal garden with rare medicinal plants which are highly useful to the human beings. The institution has initiated rain water harvesting process and the conserved and stored rain water in a pond situated very near to the college campus is used by the Department of Zoology for culturing fresh water fishes. The storage of water in the pond may be utilized by the college during the summer season and also to increase the ground water level of the surrounding area. This college is having a Health Centre for providing preliminary medical treatment to the students, teaching and non teaching staff. The college is having Solid Waste Management System to keep the premises clean. An Eco park with 100 plants is maintained by this institution to make a green campus.

4. Problem encountered and resources required.

To carry out the above mentioned best practices many difficulties have been faced. Especially, in collecting raw materials and spawns for culturing mushroom. Since the college is situated in the salt content area, cultivation of the herbal plants is not very easy. After removing two feet top salt soil the pits were filled with humus soil for the better growth of the medicinal plants. It is also a problem to transport the fishes from the catchment areas to the pond of this college. The separation of decomposable and non decomposable materials from the solid waste is a cumbersome process.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Nowadays there is a vast change and heavy competition exists in the field of higher education. Inorder to overcome the competition, the college has introduced many latest academic courses such as Fashion technology, Visual Communication and Microbiology to provide employment opportunities to the students. Our college has focused the importance of giving higher education to the students of this very backward area. The management is also giving fee concessions to the meritorious students who are unable to pay their fees.

The faculty members are playing a key role in updating the knowledge of the students. For this they are using the latest teaching methodologies, such as power point presentation and ICT mode of teaching. The curriculum is framed by the Alagappa University. The syllabus is effectively handled by the faculties with suitable experimental and participative methods such as Industrial visits and also doing project works. After identifying the slow and fast learners in each and every faculty, remedial measures are taken to uplift their academic performances and employment opportunities. Slow learners are given remedial coaching to obtain better performance in the university examinations. Fast learners are given opportunities to participate in seminars and workshops conducted by the faculty of the same college and also by the other colleges. They are also allowed to participate in the competitive examination programmes organized by the Alagappa University. A student development council is there in the college. The employment opportunities of various departments for the outgoing students are displayed on the notice board. Inorder to attain excellence in higher education, the management and the Syed Ammal Trust are taking many vital steps like giving financial assistance to the students and the faculty members for attending and conducting Seminars, workshops and publication of research papers.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Apart from starting the conventional UG programmes this college has introduced B.Sc. Visual Communication and B.Sc. Fashion Technology and Costume Designing as the latest programmes to create employment opportunities. The college has also focused more importance in extension activities such as Mushroom Culture, Using Solar Energy and also energy from Biogas. The College gives an acute importance for Rain water harvesting in order to increase the ground water level of this dry area.

Concluding Remarks :

Syed Ammal Arts and Science College is situated in a rural area in Ramanathapuram District which is Educationally and Economically backward. The students, who are residing in remote and interior places, are not able to come to the nearby Towns for their Higher Studies. To overcome this problem, bus services are provided by the College for the easy transport of the students from the far off places. Half Fee Concessions are given to those who secured above 1000 marks in Higher Secondary Examinations. Sufficient infrastructure, well equipped class rooms and a vast play ground with all facilities for the Sports and Games are available to promote the holistic growth of students. Students of this College have secured more ranks in the final Examinations conducted by the Alagappa University. Similarly, in Sports and Games, Students of this College have got many awards and represented Alagappa University in Inter-University competitions. Apart from various sports and games facilities, a well-equipped Gymnasium is also available inside the campus. Students' support facilities such as Health Care Centre, Xerox Centre and Canteen are also available. We are in the process of creating a green campus by way of growing Plants, Trees and also establishing an Eco park inside the campus. There are well equipped laboratories in all the Departments. ICT enabled Smart Classrooms, a Seminar Hall, an Auditorium and well equipped Library are also the other academic facilities provided by the College. There is an IQAC office and a team of dedicated members are there in order to monitor and give suggestions for the improvement of quality in the Teaching-Learning process.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**
	
	    1. **Academic council/BoS of Affiliating university**
	    2. **Setting of question papers for UG/PG programs**
	    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
	    4. **Assessment /evaluation process of the affiliating University**
	
	Answer before DVV Verification : C. Any 2 of the above
	Answer After DVV Verification: D. Any 1 of the above

1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>39</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>39</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

	1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
6	5	5	3	5 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
6	5	5	3	5	
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 6 Answer after DVV Verification: 6

1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*
	
	1) Students
	
	2)Teachers
	
	3)Employers
	
	4)Alumni
	
	   Answer before DVV Verification : B. Any 3 of the above
	   Answer After DVV Verification: B. Any 3 of the above

1.4.2	**Feedback process of the Institution may be classified as follows:**
	
	Options:
	
	  1. **Feedback collected, analysed and action taken and feedback available on website**
	  2. **Feedback collected, analysed and action has been taken**
	  3. **Feedback collected and analysed**
	  4. **Feedback collected**
	  5. **Feedback not collected**
	
	   Answer before DVV Verification : C. Feedback collected and analysed
	   Answer After DVV Verification: D. Feedback collected

2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1030	1012	854	679	651

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1030	1012	854	679	651

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: {| 2019-20	2018-19	2017-18	2016-17	2015-16	/ 791	756	640	537	444 } Answer After DVV Verification : {| 2019-20	2018-19	2017-18	2016-17	2015-16	/ 791	759	640	537	444 }

2.1.2. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
791	756	640	537	444

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
791	759	640	537	444

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 178.7 Answer after DVV Verification: 178

2.6.3	**Average pass percentage of Students during last five years** 2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years** Answer before DVV Verification: {| 2019-20	2018-19	2017-18	2016-17	2015-16	/ 809	475	450	482	418 } Answer After DVV Verification :

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
809	475	450	482	418

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
809	475	450	482	418

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

3.1.3.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
20	19	19	17	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
20	19	19	17	12

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	08	04	01	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	08	04	01	0

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	02	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
11	02	0	0	0

Remark : On verification and validation of documents 11 is correct.

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16	26	02	01	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	26	02	01	0

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	0	0	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	1	1

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
09	0	1	1	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
09	0	1	1	2

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18	0	43	63	178

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
10	0	43	63	178

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	0	0	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

01	01	0	0	01

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 05 Answer after DVV Verification: 05
4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>226.75</td><td>192.39</td><td>127.34</td><td>175.98</td><td>137.3</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>226.75</td><td>192.39</td><td>127.34</td><td>175.98</td><td>137.3</td></tr></table> Remark : On verification and validation of documents 192.39 is correct.
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>9.86</td><td>7.54</td><td>5.64</td><td>4.36</td><td>1.88</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>9.86</td><td>7.54</td><td>5.64</td><td>4.36</td><td>1.88</td></tr></table> Remark : On verification and validation of documents 4.36 is correct
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**

	4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 30 Answer after DVV Verification: 30
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>267.75</td><td>239.71</td><td>180.6</td><td>203.84</td><td>158.97</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>267.75</td><td>239.71</td><td>180.6</td><td>203.84</td><td>158.97</td></tr></table> Remark : on verification and validation of documents 267.75 is correct.
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>211</td><td>245</td><td>203</td><td>176</td><td>166</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>211</td><td>245</td><td>203</td><td>176</td><td>166</td></tr></table>
5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years** 5.1.2.1. **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>41</td><td>54</td><td>87</td><td>47</td><td>45</td></tr></table>

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
41	54	87	47	45

Remark : On verification and validation of documents 41 is correct.

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following** 1. **Soft skills** 2. **Language and communication skills** 3. **Life skills (Yoga, physical fitness, health and hygiene)** 4. **ICT/computing skills** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: D. 1 of the above
5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above
5.2.1	**Average percentage of placement of outgoing students during the last five years** 5.2.1.1. **Number of outgoing students placed year - wise during the last five years.** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	04	04	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	04	04	0	0

5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progression to higher education during last five years** Answer before DVV Verification : 415

		Answer after DVV Verification: 415
5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**
		5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
06	03	08	04	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
04	03	02	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
04	03	02	0	0

6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**
	6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
04	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
04	0	0	0	0

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>457</td><td>440</td><td>411</td><td>359</td><td>312</td></tr></table>

Answer After DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>457</td><td>440</td><td>411</td><td>359</td><td>312</td></tr></table> |
| 1.2 | **Number of programs offered year-wise for last five years**

Answer before DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>20</td><td>19</td><td>19</td><td>17</td><td>12</td></tr></table>

Answer After DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>20</td><td>19</td><td>19</td><td>17</td><td>12</td></tr></table> |
| 2.1 | **Number of students year-wise during last five years**

Answer before DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>2706</td><td>2401</td><td>2029</td><td>1854</td><td>1794</td></tr></table>

Answer After DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>2706</td><td>2401</td><td>2029</td><td>1854</td><td>1794</td></tr></table> |
| 2.2 | **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr></table> |

| 1373 | 1294 | 1068 | 921 | 728 |

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1373	1294	1068	921	728

2.3   **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
825	623	575	605	554

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
825	623	575	605	554

3.1   **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
103	112	103	88	78

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
103	112	103	88	78

3.2   **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
103	112	103	88	78

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
103	112	103	88	78

4.1   **Total number of classrooms and seminar halls**
Answer before DVV Verification : 61
Answer after DVV Verification : 61

4.2   **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
267.75	239.71	180.6	203.84	158.97

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
267.75	239.71	180.6	203.84	158.97